



# JACKSONVILLE UNIVERSITY

## Undergraduate Editing Certificate Application for JU students

Student Name: \_\_\_\_\_

JU ID# \_\_\_\_\_ Major \_\_\_\_\_

1. COMM 331-Visual Communication 3 credits

Term: \_\_\_\_\_ Grade: \_\_\_\_\_

2. ENGL 308-Theory and Practice of Copy Editing 3 credits

Term: \_\_\_\_\_ Grade: \_\_\_\_\_

3. ENGL 402-Grammar 3 credits

Term: \_\_\_\_\_ Grade: \_\_\_\_\_

4. ENGL 495-Certificate in Editing Practicum 3 credits

Term: \_\_\_\_\_ Grade: \_\_\_\_\_

To Dean, College of Arts and Sciences: I am submitting this form to request the Certificate in Editing based upon the successful completion of the above classes. Attached, please find an unofficial copy of my Web Advisor transcript for your review.

\_\_\_\_\_  
Student's signature

\_\_\_\_\_  
Date

To Registrar's staff: This student has met the requirements for the Certificate in Editing. Please issue the certificate when the student's degree is conferred.

\_\_\_\_\_  
Signature of Dean, College of Arts and Sciences, verifying completion of requirements for Certificate

\_\_\_\_\_  
Date

Registrar's Office Use: \_\_\_\_\_  
Date & Term Certificate Posted to JU Transcript

\_\_\_\_\_  
Comment posted to transcript by

\_\_\_\_\_  
Date