

Curricular Practical Training (CPT)

International (F-1) students must submit this form to International Student Services to obtain CPT authorization prior to beginning any internship, practicum, Co-op, or work/study off-campus activity, whether paid or unpaid. Practical training may be authorized to an F-1 student who has been lawfully enrolled on a full-time basis for one academic year. Exceptions to the one academic year requirement are provided for students enrolled in graduate programs that require them to begin CPT in the first year of study.

To be completed by student:

Name

JU Student ID

College

Degree Level

Major

Name and Address of Employer (street address, city, state, zip code)

Dates of employment (maximum authorization is limited to the start and end dates of the semester):

_____/_____/_____ ____/____/_____ _____

start date

end date

Hours per week
(over 20 hours is considered full-time)

Brief job description: _____

Student Signature

Date

To be completed by student's internship/practicum/Co-op advisor OR student's academic advisor:

This student will be enrolled in and receiving _____ credits for _____ for the _____ term.
credits Course number Semester/Year

I certify that the off-campus training assignment with the above employer:

- is directly related to the student's major area of study
- is an integral part of this student's established curriculum

Internship/ Practicum/Co-op/Academic Advisor name

Phone Extension

Date

Signature

Department