

**GROUP SHORT TERM DISABILITY INSURANCE CERTIFICATE  
IMPORTANT NOTICE**

**Attached to and made a part of Group Certificate and Summary Plan Description  
Issued to Jacksonville University as Policyholder under  
Group Policy 134626**

The ERISA Information And Notice Of Rights provision in the Certificate and Summary Plan Description is endorsed to add the following information applicable to any claim filed on or after April 1, 2018:

**ERISA INFORMATION AND NOTICE OF RIGHTS**

If we deny any part of your claim for a benefit that relies on a disability determination, you will receive a written notice of denial containing a copy of any internal rule or guideline relied upon in making our decision, or a statement that no such rules or guidelines exist. The notice of denial will also include information concerning your right to receive, free of charge, copies of non-privileged documents and records relevant to your claim.

If all or part of a claim is denied, you may request a review. Before we issue a decision on review for a benefit that relies on a disability decision, we will provide you, free of charge, with any new evidence or rationale considered, relied upon, or generated by us in connection with the claim, and we will provide such new evidence or rationale sufficiently in advance of the decision deadline date to give you a reasonable opportunity to respond prior to that date.

If our review results in a denial of any part of your claim for a benefit that relies on a disability decision, your written notice of denial will contain a copy of any internal rule or guideline relied upon in making our decision, or a statement that no such rules or guidelines exist. The notice of denial will also include information concerning your right to bring a civil action for benefits under section 502(a) of ERISA and a description of any applicable contractual limitations period that applies to your right to bring such an action, including the calendar date on which the contractual limitations period expires for the claim.

Please attach this notice to your certificate.

STANDARD INSURANCE COMPANY